



University of Maryland, Baltimore Scholarship Procedure

If you are interested in applying for financial aid for DBCC child care expenses, please use the following procedure:

Requirements:

1. The person applying must be an employee or student of the University of Maryland, Baltimore.
2. The child for whom the scholarship is requested must be a dependent of the University employee/student according to Internal Revenue Service guidelines.

First Applications

1. Fill out the UMB/DBCC Financial Aid Form and return it to the DBCC office.
2. The following documentation must accompany the completed Financial Aid application:
 - a. The most recent Federal Income Tax Return, Form 1040, 1040A, 1040EZ, or Telefile documentation.
 - b. UMB employees must submit a current pay stub as proof of employment.
 - c. UMB students must submit a paid tuition bill as proof of current enrollment status (an acceptance letter, a photo copy of a check for a tuition deposit, or other documenting materials will be accepted if the first installment of tuition has not yet been paid).
3. Income guidelines for scholarship eligibility, which will be based on the taxable income as noted on Federal Tax returns, are as follows:

<i>Income Range</i>	<i>Award Eligibility</i>	
\$10,000 - \$50,000	up to	50%
\$50,000 - \$60,000	up to	40%
\$60,000 - \$70,000	up to	25%
\$70,000 - \$75,000	up to	10%

4. Awards will be made on first-come, first-served rolling basis until the available scholarship funds are used.

Renewal Applications

1. Submit most recent Federal Income Tax Return, Form 1040, 1040A, 1040EZ, or Telefile documentation along with the most recent W2.
2. UMB employees must submit a current pay stub as proof of current UMB employment.
3. UMB students must submit a paid tuition bill as proof of current enrollment status (an acceptance letter, a photo copy of a check for a tuition deposit, or other documenting materials will be accepted if the first installment of tuition has not yet been paid).



DOWNTOWN BALTIMORE CHILD CARE, Inc.

237 N. Arch Street, Baltimore, MD 21201-1526 • 410-659-0515 • Fax 410-659-0685

A Non-Profit Organization

www.dbckids.org

UMB Application for Financial Aid

This information will be considered strictly confidential. It will not be made available to any individual or group not directly involved with the granting of financial assistance by Downtown Baltimore Child Care, Inc.

Child's Name: _____

Home Address: _____

City, State, Zip: _____

Parent's Name: _____

Parent's Address: _____

Parent's Occupation: _____

Name of Employer: _____

Work Address: _____

Annual Gross Income: _____

Co-parent's Name: _____

Co-parent's Address: _____

Co-parent's Occupation: _____

Name of Employer: _____

Work Address: _____

Annual Gross Income: _____

Other Dependent Children:

<i>Name</i>	<i>Age</i>	<i>School</i>	<i>Current Tuition or Child Care Fee</i>
_____	_____	_____	_____

Please list any other dependents:

Are there any other funds that may be available to support your child's education, such as child support, employer-sponsored scholarships, or aid from relatives, friends, organizations, or agencies?

Signed (parent): _____ Date: _____

Signed (co-parent): _____ Date: _____