

DBCC Financial Aid Procedure

Information provided on your application will be considered strictly confidential. It will not be made available to any individual or group not directly involved with the granting of financial assistance by Downtown Baltimore Child Care, Inc.

1. Check to see if you are eligible to receive a Maryland Child Care Scholarship [Maryland Child Care Scholarship](#). DBCC **requires** families to submit a complete application for a Maryland Child Care Scholarship before any DBCC Scholarship funds are able to be awarded. If you receive documentation that you are ineligible to receive a Maryland Child Care Scholarship voucher, you may still proceed with the DBCC Financial Aid Application.
2. Fill out the *DBCC Financial Aid Application*, sign, and return it to the DBCC office. The income of **each** parent/guardian who will be named on the DBCC tuition agreement **must** be included.
3. Submit income verification documentation with your application. The following income documentation **must** accompany the completed Financial Aid application: the family's most recent Federal Income Tax Return, Form 1040, 1040A, or 1040EZ. DBCC will require new income verification each year to determine continuing financial eligibility.
4. DBCC scholarship awards are applied to the remaining tuition *after* processing the Maryland Child Care Scholarship voucher. Awards will be made on a first-come, first-served rolling basis until the available scholarship funds are used.
5. Income guidelines for DBCC scholarship eligibility, which will be based on adjusted gross income as noted on Federal Tax returns, are as follows:

<i>Income Range</i>	<i>Maximum Award</i>
less than \$60,000	50%
\$60,000 - \$70,000	40%
\$70,000 - \$80,000	25%
\$80,000 - \$90,000	10%

Renewal Applications

1. Submit the most recent Federal Income Tax Return, Form 1040, 1040A, 1040EZ, or Telefile documentation to the DBCC office.



DBCC University Center
237 Arch Street, Baltimore, MD 21201

Weinberg Early Childhood Center
2100 Ashland Avenue, Baltimore, MD 21205

Homewood Early Learning Center
200 Wyman Park Drive, Baltimore, MD 21211

DBCC Application for Financial Aid

Child's Name: _____

Home Address: _____

City, State, Zip: _____

Parent's Name: _____

Parent's Address: _____

Parent's Occupation: _____

Name of Employer: _____

Work Address: _____

Annual Gross Income: _____

Co-Parent's Name: _____

Co-Parent's Address: _____

Co-Parent's Occupation: _____

Name of Employer: _____

Work Address: _____

Annual Gross Income: _____

Other Dependent Children:

Name Age School Current Tuition or Child Care Fee

Other Dependents: _____

Are there any other funds that may be available to support your child's education, such as child support, employer-sponsored scholarships, or aid from relatives, friends, organizations, or agencies?

Do you have, or have you recently applied for, a Maryland Child Care Scholarship voucher?

Signed (parent): _____ Date: _____

Signed (co-parent): _____ Date: _____